



OFFICE OF THE NATIONAL COMMANDER
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

ICL 25-02

16 April 2025

MEMORANDUM FOR ALL CAP MEMBERS

FROM: CAP/CC

SUBJECT: Interim Change Letter – CAPR 39-1, *Civil Air Patrol Uniform Regulation*

1. This interim change letter changes CAPR 39-1, *Civil Air Patrol Uniform Regulation*, dated 3 March 2020, with incorporated ICL 21-01, dated 9 August 2021, to include the following approved uniform changes:
 - (a) Authorizes the wear of military medals, ribbons, and badges on corporate uniforms.
 - (b) Authorizes the wear of black suede combat boots.
 - (c) Authorizes the wear of a navy blue tactical hat.
 - (d) Authorizes the wear of a blue GORE-TEX parka.
 - (e) Authorizes wear of the general officer lightweight blue jacket.
 - (f) Replaces the CAP corporate seal with the CAP logo on the lightweight blue jacket.
 - (g) Authorizes the CAP NCO Cap Device for wear on the service and flight cap.
 - (h) Authorizes a CAP Command Chief grade insignia.
 - (i) Defines the requirements for wear of the National Staff badge.
 - (j) Authorizes the wear of the Gold Star Lapel Button and Next of Kin Lapel Button.
2. The following changes authorize the wear of military medals, ribbons, and badges on corporate uniforms:

Paragraph 4.1.2.4. under Paragraph 4 is corrected to 4.2.2.4.

Paragraph 4.2.2.4. changed to read: Miniature medals. CAP and military miniature medals may be worn centered above the pocket so that the bottom portion of the medals are 1/2 inch above the CAP Crest or service badge. Only miniature medals may be worn. Either full size or miniature attachments (clasps, stars, etc.) may be worn on the miniature medals; however, all devices will be the same size. Wear all, some, or none.

Paragraph 4.2.5.1.2.2. changed to read: Ribbons. Ribbons are optional on the aviator shirt. If worn, ribbons will be centered, resting on, but not over the edge of the wearer's left pocket. Military and CAP ribbons are authorized with this uniform. For wear and description, see the applicable paragraphs in chapter 11.

Paragraph 4.2.5.1.3. changed to read: Badges. The total number of badges worn will not exceed four. The commander's insignia does not count as one of the four badges. All badges

will be metal and of a highly polished finish. Attachment 4 lists authorized badges and their approximate location on the various uniforms.

Paragraph 4.2.5.1.3.1. changed to read: **Aviation and Occupational Badges**. Wear of these is optional. Badges will be shiny metallic. Not more than a combined total of two of these badges will be worn. They will be worn on the wearer's left. When more than one CAP aviation badge is authorized, only one badge representing the highest CAP aeronautical rating (pilot before observer) will be worn. If a chaplain badge is worn, it is worn in the highest position. If two occupational badges are worn, they must be the same size but may be either full-size or miniature. Aviation badges may be a different size than the occupational badge. The first badge will be worn on the wearer's left side centered 1/2 inch above the highest row of ribbons (or 1/2 inch above the top of the pocket if no ribbons are worn). The second badge will be centered 1/2 inch above the first badge.

Paragraph 4.2.5.1.3.2. changed to read: Service, Specialty Track Badges, STEM, Cyber, Model Rocketry and NRA Marksmanship Badges (refer to Attachment 4). Wear of these badges is optional. **Service badges** will only be worn by officers and NCOs. The STEM, Cyber, Model Rocketry and NRA Marksmanship Badges will only be worn by cadets. The total number of badges worn will not exceed four, to include the above-mentioned aviation and occupational badges. The first badge will be centered on the lower portion of the wearer's left pocket, between the left and right edges and bottom of flap and pocket. The second badge will be worn in the corresponding location on the wearer's right pocket. If a third badge is authorized, it will be centered 1/2 inch above the nametag. **Service badges**, if worn, are always worn on the left, with only one being worn. Model rocketry badge will only be worn on the wearer's left pocket. Marksmanship badge is worn centered on the top edge of the left pocket flap. Only one marksmanship badge may be worn. The National Commander's Staff Badge will always be worn on the wearer's right side. The CAP Senior Advisory Group, Command Council, National Board or National Executive Committee will always be worn on the left side.

Paragraph 4.2.6.2.6.2. changed to read: Ribbons. Ribbons are optional with this uniform; **both CAP and military ribbons are authorized with this uniform.**

Paragraph 4.2.6.2.7. changed to read: Badges. Women may choose to wear their insignia as on the men's aviator shirt or in accordance with this paragraph. **The total number of badges worn will not exceed four. The commander's insignia does not count as one of the four badges.** All badges will be metal and of a highly polished finish. Attachment 4 lists authorized badges and their approximate location on the various uniforms.

Paragraph 4.2.6.2.7.1. changed to read: **Aviation and Occupational Badges** . Wear of these badges is optional. Badges will be shiny metallic. Not more than a combined total of two of these badges will be worn. They will be worn on the wearer's left. When more than one CAP aviation badge is authorized, only one badge representing the highest CAP aeronautical rating (pilot before observer) will be worn. If chaplain badge is worn, it is worn in the highest position. If two occupational badges worn, they must be the same size, but may be either full-size or miniature. Aviation badges may be a different size than the occupational badge. The

first badge will be worn on the wearer's left side centered 1/2 inch above the highest row of ribbons (or 1/2 inch above the top of pocket or parallel with the nameplate if no ribbons are worn). The second badge will be centered 1/2 inch above the first badge.

Paragraph 4.2.6.2.7.2. changed to read: Service, Specialty Track Badges, STEM, Cyber, Model Rocketry, and NRA Marksmanship Badges (refer to Attachment 4). Wear of these badges is optional. Women have the option of wearing these items as worn on the male aviator shirt or as defined in this paragraph. Service badges will only be worn by officers and NCOs. The STEM, Cyber, Model Rocketry and NRA Marksmanship Badges will only be worn by cadets. The total number of badges worn will not exceed four, to include the above mentioned aviation and occupational badges. The first badge will be centered on the wearer's right, 1/2 inch above the nametag. The second badge will be worn 1/2 inch above the nametag, level with and spaced 1/2 inch to the right of the first badge so that both are aligned evenly across the nametag. If the model rocketry and/or NRA Marksmanship Badge(s) is worn and other badges are already worn over the nametag, the model rocketry badge will only be worn on the wearer's left pocket and the NRA Marksmanship Badge will only be centered on the top edge of the left pocket flap. If no other badge(s) are worn over the nametag, the model rocketry badge or NRA Marksmanship Badge is worn on the wearer's right, 1/2 inch above the nametag. Only one marksmanship badge may be worn. Service badges, if worn, must be metal. If a service badge is worn with a second badge in this position, move the second badge to the wearer's right, and wear the service badge closest to the right lapel. The National Commander's Staff Badge will always be worn to the right of a second badge.

3. The following changes authorize the wear of black suede combat boots as an alternative to black combat boots:

Paragraph 5.1.1.5. changed to read: Footwear. Black socks and black combat boots or black suede boots are mandatory with this uniform.

Paragraph 5.2.1.2.2. changed to read: Footwear. Black socks and black shoes, black combat boots, or black suede boots are mandatory with this uniform.

Paragraph 5.3.6. changed to read: Footwear. Black socks and any plain black shoes, black boots, black suede boots, or combat boots are required with this uniform (see paragraph 6.4.)

Paragraph 6.4.3. changed to read: Footwear (males/females) Combat boots. Will be worn with the ABU, BDU, or the flight duty uniform. Black, with or without safety toe, plain rounded toe or rounded capped toe with or without perforated seam. Zipper or elastic inserts optional, mesh inserts (for "jungle boot" style) are optional; smooth or scotch-grained leather or man-made material, may have a high gloss, patent, or suede finish. The black high gloss or patent combat boot can be worn (optional) with the service dress and service uniforms when not wearing a skirt, maternity service dress and/or maternity jumper. Laces will either be tied and tucked in the boot or tied and wrapped around the boot. No bowtie bootlaces will be visible. Any logos will be the same color as the boot. Black suede boots are not authorized for any service uniform combination.

Paragraph 8.2.11. changed to read: Footwear. Black combat boots or black suede boots are worn with the FDU.

Paragraph 8.3.11. changed to read: Footwear. Any plain black shoes or boots may be worn. Black suede boots are authorized with this CFDU. No western style boots are authorized. Ropers and Wellingtons are acceptable. Local commanders may authorize black or other conservative, dark color, insulated boots during winter flight operations.

4. The following changes authorize the wear of a navy blue tactical hat:

Paragraph 5.1.1.6. changed to read: Headgear. The navy blue tactical and ABU patrol cap is authorized with this uniform. A cap will be worn outdoors at all times, unless in a designated "no hat" area. Members will wear a cap straight on the head so that the cap band creates a straight line around the head, parallel to the ground. Caps will fit snugly and comfortably around the largest part of the head without bulging or distortion from the intended shape of the headgear and without excessive gaps. No hair will be visible on the forehead beneath the cap. Members are authorized to block the patrol cap. Senior member officers will wear light silver, or for 2^d Lt and Majors, gold, embroidered grade insignia on dark blue cloth centered on the front of the ABU cap. CAP Chaplains may substitute the Chaplain insignia for grade insignia on the ABU cap. Cadet Officers will wear embroidered grade insignia on dark blue cloth centered on the front of the cap.

Paragraph 5.2.1.2.3. changed to read: Headgear is not required with this uniform combination. However, the Blue Field Cap, CAP baseball cap, or navy blue tactical cap may be worn. Appropriate civilian headgear may be worn during inclement weather. The blue boonie hat may be worn during extended outdoor operations and when authorized by the local commander or activity director.

Paragraph 5.3.7 changed to read: Headgear. Headgear is not required with this uniform combination. However, the CAP baseball cap or navy blue tactical cap may be worn. Wing and region commanders may prescribe color, unit designation, and/or emblem to be on the baseball cap. Appropriate civilian headgear may be worn during inclement weather.

Paragraph 6.2.11 added: Navy Blue Tactical Cap. May be worn with the ABU, Corporate Field Uniform, Corporate Working Uniform, USAF-style FDU, and Corporate FDU. Senior member officers will wear light silver, or for 2^d Lt and Majors, gold, embroidered grade insignia on dark blue cloth centered on the front of the ABU cap. CAP Chaplains may substitute the Chaplain insignia for grade insignia on the ABU cap. Cadet Officers will wear embroidered grade insignia on dark blue cloth centered on the front of the cap.

Paragraph 6.2.11.1 added: Navy Blue Tactical Cap. The Velcro® or sew-on silver on navy blue nametape will be worn centered on the back of the Navy Blue tactical cap, Officers will wear either sewn or Velcro® silver on navy blue rank insignia centered 1/2 inch on front of caps [Exception: Second Lieutenants and Majors will wear gold rank]. Velcro® on hat should not exceed size of insignia. Chaplains may wear the chaplain occupational badge sewn-on and centered 1/2 inch above the visor. NCOs and Cadets will wear no insignia on the patrol or

tactical cap, only a nametape on the back of the tactical cap is authorized. The front of the cap must not have any Velcro® or other items. Tactical caps may be solid navy blue material or navy blue with navy blue mesh back. No other colors or combinations are authorized. Note: Females are authorized to pull their bun or ponytail/equivalent through the back of the tactical cap.

Paragraph 8.2.8.3. changed to read: Cap. A CAP baseball cap or navy blue tactical cap may be worn.

Paragraph 8.3.8 changed to read: Headgear. Headgear is not required with the CFDU. The CAP baseball cap or navy blue tactical cap may be worn. Wing and region commanders may prescribe color, unit designation, and/or emblem to be on the baseball cap. Appropriate civilian headgear may be worn during inclement weather. The USAF-style flight cap is not authorized for wear with the CFDU.

Add figure 6.2.11 Navy Blue Tactical Hat



5. The following changes authorize the wear of a blue GORE-TEX parka with the Corporate Service Uniform, Corporate Field Uniform, Corporate Flight Duty Uniform, or Corporate Working Uniform:

Paragraph 6.1.15 added: Blue GORE-TEX® Parka (Figure 6.12.1).

Paragraph 6.1.15.1 added: Blue GORE-TEX® Parka may only be worn outdoors with the Aviator Shirt Uniform, Corporate Field Uniform, Corporate Flight Duty Uniform, or Corporate Working Uniform; remove indoors. (Exception: local commanders have the authority to allow indoor wear of the blue GORE-TEX® Parka as mission needs dictate).

Paragraph 6.1.15.2 added: The parka will be zipped at least halfway at all times when worn. The hood will rest neatly on the back when not in use. If parka has a zipper compartment in the collar for the hood, hood will be stowed when not in use. Do not push up or roll up sleeves. The parka may be worn with or without black fleece lining.

Paragraph 6.1.15.3 added: Grade Insignia. Officers and NCOs will wear embroidered grade insignia below the embroidered letters "CAP" on dark blue material on the front tab.

Figure 6.12.1 GORE-TEX Parka added per the example below:



6. The following changes authorize the wear of the General Officer lightweight blue jacket.

Paragraph 6.1.3.4 added: General Officer Lightweight Blue Jacket.

Paragraph 6.1.3.4.1 added: The General Officer lightweight blue jacket mirrors the Air Force lightweight jacket in design with the following **exceptions**: an elasticized crew-style collar, slash-style pockets with a snap down flap, and a tab with snap at the elasticized waistband. It may be worn inside or outside. General officers will wear embroidered grade insignia on gray epaulets sleeve.

Paragraph 6.1.3.4.2 added: General Officers are authorized to personalize the blue lightweight jacket with the following on the left breast of the jacket: Name to include First Name and Last Name, maximum of two skill badges above name with mandatory wear of Aviation and Chaplaincy badge if awarded, embroidery style (script or block) is left up to the individual; may be white or light gray.

7. The following change replaces the CAP corporate seal with the CAP logo on the lightweight blue jacket:

Paragraph 6.1.3.5. Changed to read: The CAP Corporate **Logo** may be embroidered at the member's expense on the left breast of the jacket. The **logo** will be 2 5/8 inches in diameter and represented in white thread using DOD Heraldic Yarn for Embroidery and Ribbon, Bale #HA White 6101, with a stiff tear-off backing and a total stitch count of 8,400 stitches

minimum. The center point of the logo will be used to center the seal vertically between the shoulder seam and where the underarm seam joins the armhole sleeve and centered horizontally between the center zipper and the sleeve armhole seam.

8. The following changes authorize the wear of the NCO Cap Device on Service and Flight Caps.

Paragraph 6.2.1.1.1. Changed to read: The visor-type service cap is banded with dark blue 1 3/4-inch braid and has a front black chinstrap. An optional version has a braid of an open mesh construction and an optional black leather back strap. The cap sits squarely on the head with no hair protruding in front of the cap. Officers wear the CAP service cap insignia and with the appropriate clouds and darts (based on grade) centered on the front of the cap. Senior Member NCOs wear the NCO device centered on the front of the cap. Cadet officers wear the cadet service cap insignia; no clouds and darts are authorized for cadets.

Paragraph 6.2.1.2.1. Changed to read: Rounded design, sides form a front brim, with a solid blue hat cover. The cap sits squarely on the head. Clear plastic rain scarf or white net wind scarf is optional. Scarf will have a helmet-type design to cover headgear and tie under chin. Officers wear the CAP service cap insignia and Senior Member NCOs wear the NCO device with the appropriate clouds and darts (based on grade) centered on the front of the cap. Cadet officers wear the cadet service cap insignia; no clouds and darts are authorized for cadets.

Figure A5-8. Men's Caps and Devices: Added images for the NCO device and the men's service cap with NCO device.

Figure A5-9. Women's Caps and Cap Devices. Added an image of the Service Cap NCO Device.



9. The following changes authorize the wear of the CAP Command Chief grade insignia.

Paragraph 5.2.1.1.3. changed to read: NCO Grade Insignia. NCOs will wear grade on the sleeves, 3 1/2 or 4 inch full color, silver on dark blue chevrons. Chevrons will be centered on the outer arm halfway between the elbow and shoulder seam, when bent at a 90-degree angle. If sleeves are rolled up, chevrons do not need to be fully visible; however, grade must be distinguishable. NCOs serving as the CAP Command Chief Master Sergeant are authorized

to wear the Command Chief grade insignia upon appointment and through the duration of their assignment. Permanent wear of the CAP Command Chief grade insignia is not authorized.

Figure A5-4 NCO Grade Insignia: Added an image of the CAP Command Chief NCO Chevrons.



12. Paragraph 10.2.3. Changed to read: National Staff Badge. Wear of the badge is confined to those members who have been assigned a volunteer National Staff position and authorized to wear the National Staff Badge by the CAP National Executive Officer. The badge is intended to recognize members who are serving in primary, leadership roles as determined by the position responsibilities on the job description. Award of the badge is not mandatory, and badge authorization will be noted on the job description. The badge may be worn temporarily upon appointment. Individuals serving in said positions for at least one consecutive year may wear the badge permanently. Authorization to wear the National Staff Badge is retroactive to individuals who were approved to wear the badge prior to 1 Jan 2025.

13. The following changes authorize the wear of the Gold Star Lapel Pin and Next of Kin Lapel Button on USAF-style uniforms.

Paragraph 10.10.5 added Gold Star Lapel Button. The Gold Star Lapel Button may be worn on USAF-style uniforms in accordance with authorizations and instructions found in 10 U.S.C. § 1126 and in DAFI 36-2903.

Paragraph 10.10.6 added Next of Kin Lapel Button. The Next of Kin Lapel Button may be worn on USAF-style uniforms in accordance with authorizations and instructions found in 10 U.S.C. § 1126 and in DAFI 36-2903.

14. Direct comments or questions regarding this interim change letter to CAP Director of Personnel and Member Actions, Ms. Marie Vogt at mvogt@capnhq.gov.

A handwritten signature in black ink that reads "Regina M. Aye".

REGENA M. AYE
Major General, CAP
National Commander