



OFFICE OF THE
NATIONAL COMMANDER
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

ICL 21-01
9 August 2021

MEMORANDUM FOR ALL CAP MEMBERS

FROM: CAP/CC

SUBJECT: Interim Change Letter – CAPR 39-1 *Civil Air Patrol Uniform Regulation*

1. CAPR 39-1, 3 March 2020, is amended as follows (new items are shaded):

Paragraph 1.5 changed to read: Responding to Requests for Religious, Gender or **Medical Accommodations**.

Paragraph 1.5.1.7 added: **Male members with a medical condition such as pseudo folliculitis barbae or other similar conditions that prohibits regular facial shaving may request a waiver to wear a beard.**

Paragraph 1.5.2 changed to read: Submitting Requests for Religious, Gender, **or Medical** Waivers.

Paragraph 1.5.2.3 should be renumbered as 1.5.2.4.

Paragraph 1.5.2.3 added: **Members requesting a medical waiver to wear a beard must submit a letter requesting an accommodation that includes medical documentation of pseudo folliculitis barbae or other similar condition that prohibits regular facial shaving. The waiver, if granted, will not exceed five years but may be renewed.**

Paragraph 1.5.3. changed to read: Responding to Requests. Decision authority on any uniform waivers for CAP members lies with CAP-USAF/CC and the CAP/CC. Subordinate commanders may not approve nor disapprove religion accommodation, gender, or **medical waiver** requests.

Paragraph 3.1.1 added: **Face coverings such as masks, neck gaiters, or balaclavas, worn with any uniform must be conservative, professional, and solid colors. When worn they must cover the mouth and nose. Authorized colors are shown with the corresponding uniform combination in the chart below.**

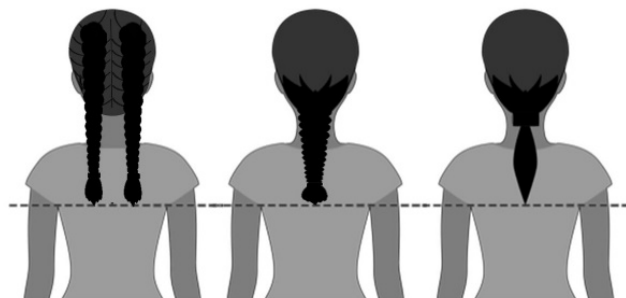
Mask Color	CAP AF-style Service Uniforms	CAP Service Aviator Shirt Polo Shirt	ABU/BDU Utility Uniforms	Corporate Field/Flight Duty Uniform	CAP AF-style Flight Duty Uniform
White	X	X	X	X	X
Black	X	X	X	X	X
Dark Blue		X		X	
Surgical Blue	X	X	X	X	X
ABU/BDU			X		
Sage Green			X		X
Dark Green			X		
Gray		X			

Paragraph 3.2.1 changed to read: General Requirements for Hair. Will be clean, well-groomed, present a professional appearance and allow proper wear of headgear and conform to safety requirements. Will not contain excessive amounts of grooming aids (e.g. gel, mousse, pomade, or moisturizer), or appear lopsided. If applied, dyes, tints, bleaches and frostings must result in natural hair colors. Examples of natural hair colors are brown, blonde, brunette, natural red, black or grey. All members are authorized to wear hair in a natural color regardless of their natural born hair color. Prohibited examples (not all-inclusive) are burgundy, purple, orange, fluorescent or neon colors.

Paragraph 3.2.1.2 changed to read: Hair (Male). Tapered appearance on both sides and the back of the head, both with and without headgear. A tapered appearance is one that when viewed from any angle outlines the member's hair so that it conforms to the shape of the head, curving inward to the natural termination point without eccentric directional flow, twists or spiking. A block-cut is permitted with tapered appearance. Hair will not exceed 2 inches in bulk, regardless of length and ¼ inch at natural termination point; allowing only closely cut or shaved hair on the back of the neck to touch the collar. Hair will not touch the ears or protrude under the front band of headgear. Cleanly shaven heads, military high-and-tight or flat-top cuts are authorized. Prohibited examples (not all inclusive) are mohawk, mullet, cornrows, dreadlocks or etched design. Men may have one (cut, clipped or shaved) front to back, straight-line part, not slanted or curved, on either side of their head, above the temple. Part will not exceed 4 inches length or ¼ inch width. Men are not authorized hair extensions. See Attachment 3 for sideburns, mustache, and graphic examples of male hair standards.

Paragraph 3.2.1.2.3 changed to read: Beards. Beards are not authorized with USAF-Style Uniforms unless a waiver outlined in paragraph 1.5 has been obtained. When authorized for medical reasons, members will keep all facial hair trimmed not to exceed ¼ inch in length. Individuals granted a shaving waiver may shave or trim their facial hair to present a neat, clean, professional image but will not shave or trim in such a manner as to give a lined/shaped appearance.

Paragraph 3.2.1.3 changed to read: Hair (Female). No minimum length to a maximum bulk of 4 inches from scalp and allows for proper wear of headgear. If worn loose, hair will end above the bottom edge of collar and will not extend below an invisible line drawn parallel to the ground, both front to back and side to side. If hair is pulled back and secured behind the head, radius will not exceed 6 inches from the point where the hair is gathered (i.e., no more than 6 inches to the left and 6 inches to the right, 12 inches total width; and 6 inches protruding from where hair is gathered) and must allow for proper wear of headgear. One or two braids or a single ponytail may be worn with length not extending below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. The braid(s) or ponytail/equivalent cannot be worn over the shoulder or pulled in front of the body. They shall extend down the member's back. Bangs, or side-swiped hair, may touch eyebrows but will not touch or cover eyes. When in doubt, assess correct length of hair with the member standing in the position of attention.



Paragraph 3.2.1.3.1 changed to read: The intent is for pinned-up hair to be styled in a manner that prevents loose ends from extending upward on the head. For example, when using a clip or hairpins, hair will not present the appearance of a “rooster tail”. When hair is in a bun, the bun must be a single bun no wider than the width of the head and all loose ends must be tucked in and secured. When hairstyle is in a ponytail, it must be a single ponytail that does not extend below a horizontal line running between the top of each sleeve inseam at the under arm through the shoulder blades. As with all hairstyles, a neat and professional image is essential.

Paragraph 3.2.1.3.3 changed to read: Locs, braids, twists, micro-braids, French braids, Dutch braids and cornrows are authorized. Locs are defined as portions of hair that have been intentionally or unintentionally fused together to form a loc or locs. A braid or twist is two or more portions of interwoven hair. If adding additional hair, it must be a natural looking color, similar to the individual’s hair color. It must be conservative (moderate, being within reasonable limits; not excessive or extreme) and not present a faddish appearance. Multiple locs, braids, twists or cornrows may come together down the back in one or two braids or a single ponytail as described in paragraph 3.2.1.3. Hair must not exceed bulk and length standards. Headgear must fit properly.

Paragraph 3.2.2 changed to read: Fingernails. Male members are not authorized to wear nail polish. If worn by females, nail polish will be a single color that does not distract from the uniform, nor can the nail polish be extreme in color. Some examples of extreme colors include, but are not limited to, purple, gold, blue, black, bright (fire engine) red and florescent colors. Do not apply designs to nails or apply two-tone or multi-tone colors; however, white-tip French manicures are authorized. Fingernails must not exceed ¼ inch in length beyond the tip of the finger and must be clean and well groomed. Fingernails must not interfere with the performance of assigned duties. Fingernails must not hinder proper fit of prescribed safety equipment or uniform items.

Paragraph 3.2.3 changed to read: Cosmetics. Male members are not authorized to wear cosmetics. Female members may wear cosmetics; however, if worn, they will be conservative (moderate, being within reasonable limits; not excessive or extreme) and in good taste. Female members will not wear shades of lipstick that detract from the uniform, or that are extreme colors. Some examples of extreme colors include but are not limited to, purple, gold, blue, black, bright (fire-engine) red, and fluorescent colors.

Paragraph 3.3.4.2. changed to read: Cosmetic tattooing. Tattooing for cosmetic purposes is authorized when directed by licensed, qualified medical personnel to correct a medical condition, illness or injury for both men and women. When not medically directed, cosmetic tattooing is permitted for women if done to apply permanent facial makeup (i.e. eyebrows, eye liner); the cosmetic tattooing must have a natural appearance and be conservative, moderate, within reasonable limits, not excessive or extreme, not distinctly contrast with their complexion, and in good taste.

Paragraph 4.1.2.3 changed to read: Skirt/Slacks. There are two types of Mess Dress skirts authorized. The primary Mess Dress skirt is the A-line style without the split. The optional straight hanging skirt with the side-split to the top of the knee is available through AAFES or MCSS as a special order. Both will be ankle length (no higher than ankle, no longer than the bottom of the heel). Women are also authorized to wear the male Mess Dress trousers, or when available, female Mess Dress slacks.

Paragraph 4.1.2.3.1 added: Trousers will be blue, without pleats and cuffs, matching the shade of the mess dress coat. They will have a high-rise with side pockets and 7/8 inch blue striping down pant legs. Trousers will fit naturally over the hips with no bunching at the waist or bagging at the seat. The bottom front of the pant legs will rest on the front of the shoe or on top of the foot if wearing pumps, with a slight break in the crease. The back of the pant legs will be approximately 7/8 inch longer than the front. The trousers will be tailored, straight hanging, with no flare at the bottom or additional alterations to further taper the leg. The trouser material will match the mess dress coat fabric and shade. Suspenders are optional for women and will be either solid white, dark blue or black and will be attached to the trousers and will not be visible if worn. Black low quarter shoes or black pumps may be worn with the mess dress trouser.

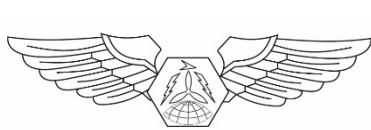
Paragraph 10.2.4 added. Volunteer University Instructor Badge. Wear is confined to those members who have been certified as instructors through Volunteer University. Members may wear the badge temporarily upon certification as a Volunteer University Instructor and may wear it permanently after actively serving one year. Figure A6-1 is updated to show the badge.



Figure A6-3 Nameplates. Added

NOTE: Name tapes/tags will reflect the member's legal last name and may include diacritical accents and hyphens. If a diacritical accent is used, all letters should be the same height (e.g., PEÑA, LEWIS-MILES, or MÜLLER).

Figure A7-1 – Aviation Insignia. New badges recognizing sUAS pilots and technicians are now authorized for wear in the same manner as other aviation badges. Devices will be available in both metal and cloth versions.



CAP sUAS Pilot



CAP Senior sUAS Pilot



CAP Command sUAS Pilot



CAP sUAS Technician



CAP Senior sUAS Technician



CAP Master sUAS Technician



Cadet sUAS Badge

2. If you have any comments or concerns, contact Ms Susan Parker, CAP/DP at (334) 953-4255, or email sparker@capnhq.gov.

MARK E. SMITH
Major General, CAP
National Commander